



**APPLICATION FORM (Studio Apartments)
Commercial Area**

Picture 1 x 1



M/s EHFPRO (Pvt.) Ltd. (A SPV between FGEHA & M/s Progressive Motel & Resorts (Pvt.) Ltd. Under Prime Minister's Housing Program) for Federal Government Employees

Application No.

a) Please use capital letters b) No cutting/overwriting or ambiguous entries are acceptable.
c) Please tick (✓) the relevant box where necessary.

1. Name of Applicant Mr./Miss/Mrs.

2. Father's/ Husband's Name Mr.

3. CNIC #:

4. Date of Birth - - Total Apartment / Commercial Unit Price: Rs. _____

5. - Commercial Area/ Shop Applied for:

5.1-Covered Area (Sft.)	
SA	SB
510 Sft	435 Sft

5.2-Floor Preference	
Floor #:	
Floor Preference	
Floor #:	

5.3-Shop No.	
Apartment No.	

- Apartment Applied for: _____

6. Amount Deposited with Application in Rs. (in Words) _____

Upfront Payment Bank Deposit Receipt No. _____ Date ____ / ____ / ____ (attached in original)

7. Telephone #. (a) Office - (b) Residence -
(c) Mobile -

8. Present Postal Address

9. Permanent Postal Address

10. Attached Color Photocopy of CNIC.

FRONT SIDE OF NIC

BACK SIDE OF NIC

11. Name of the Nominee:

Relationship with Nominee:

Nominee's Father/Husband's Name:

CNIC #:

Signature of Applicant

- -
Date

UNDERTAKING

I hereby solemnly undertake that:

- i. The information provided in this form is true.
- ii. I confirmed that I have fully read understood the Terms & Conditions and do hereby agree to abide by the same in letter and spirit.
- iii. I am enclosing all the necessary documents required for allotment.
- iv. I agree to pay the cost of apartment(s)/commercial unit(s) as determined and finally fixed by EHFPRO.
- v. I agree to clear all dues as per the payment plan.
- vi. I agree not to claim any compensation from M/s EHFPRO in case of any delay in the completion of the works and handing over of the physical possession of the apartment(s)/commercial unit(s) for any justifiable reason.
- vii. I solemnly affirm that there is no concealment or misrepresentation of facts stated herein above and that EHFPRO reserves the right to forfeit all dues deposited by me and cancel my apartment(s)/commercial units(s) in case of breach of this undertaking.
- viii. EHFPRO reserves the right, inter alia, to make such minor changes in the design, specifications, price and site etc. as EHFPRO may deem fit in the best interest of the project.

Signature of Applicant

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Date

TERMS AND CONDITIONS

Note: Please read all the Terms & Conditions for allotment

GENERAL

- 1 The allottee shall comply with and abide by the rules, regulations, by laws, orders and/or directions that may be issued by M/s EHFPRO (Pvt.) Ltd. from time to time.
- 2 Incomplete application forms will not be entertained.
- 3 Apartment(s)/ commercial unit (s) allotted to an applicant should not be used for any purpose other than residential in case of apartment(s) and commercial in case of commercial unit(s).
- 4 Excess charges, if any, will be levied under extremely unavoidable circumstances for which the client shall be taken into confidence prior to levy of such charges.
- 5 The allottee shall pay all taxes, charges etc.,if any, to the government agencies/authorities under the laws/rules/orders in force or that may come into force at a later stage.
- 6 EHFPRO shall maintain steady progress of work according to the plan. However, EHFPRO does not accept responsibility for any delay in completion due to unforeseen circumstances or if allottees do not make payments according to the payment schedule.
- 7 EHFPRO retains and reserves the right at all times to make any changes in designs and specification of the project.
- 8 In case of any dispute between the allottee and EHFPRO, the dispute will be referred to Executive Committee of Housing Authority, whose decision shall be final and binding on parties to the dispute.
- 9 Every applicant will abide by these Terms & Conditions in addition to the bye-laws, rules and regulations governing allotment, possession, ownership, transfer, NOC, Mortgage etc, enforced from time to time by EHFPRO and any other civic agency.
- 10 Allottee in possession will bear expenses of all civic and allied facilities availed in future with change of rates as and when required.
- 11 Allottee is bound to submit the original receipts whenever required and particularly at the time of transfer / handing over of possession to allottee by EHFPRO.
- 12 Apart from the price of apartment(s)/commercial unit (s), the allottee will also pay documentation charges for leases, connections and meter charges of electricity, water and gas etc.
- 13 All common passages, services/amenities and the landscaped areas shall neither be constructed upon nor inappropriately utilized or rented out but will be exclusively used for purposes they are meant for.
- 14 All orders and instructions issued by EHFPRO from time to time and decisions taken in regard to the scheme shall be binding on all concerned.

Signature of Applicant

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Date

ALLOTMENTS

- 15 Allotment under the terms & conditions shall be confirmed through Provisional Allotment Letter, which will be issued after receipt of application form and down payment as per payment schedule.
- 16 Final letter of allotment will be issued on receipt of total payment and fulfillment of aforementioned terms and conditions.

PAYMENTS

- 17 All payments should be made according to type and size of apartment(s)/commercial unit(s) located on the suit, as per schedule of payment through Cash or Bank Drafts /Pay Order in favour of "EHFPRO (Pvt) Limited"
- 18 There will be a surcharge @ 2% per month (which is calculated @ 0.066% daily) for payments received from the allottee after due date as specified in the schedule of payments.
- 19 The tentative cost of finished apartment(s)/commercial unit(s) and the schedule of payment will be provided accordingly.
 - i. The price indicated is tentative and is subject to variations on account of unforeseen circumstances. the price of construction apartment(s)/ commercial unit(s) shall be finally determined and charged from the allottees on the basis of actual expenditure incurred which will be communicated to the allottees in due course.
 - ii. Cheques will not be accepted.
 - iii. The allottees shall also be required to bear expenses on account of consultancy charges and any unforeseen expenses in the form of taxes, overheads including establishment/service charges of EHFPRO as may finally be determined and approved by the BoD of EHFPRO.
 - iv. The charges on account of water, electricity, gas connections, maintenance and other services/amenities shall have to be borne by the allottees themselves. For this purpose EHFPRO shall provide meaningful assistance and support.
- 20 In case of any variation in the size of apartment(s)/commercial unit(s) for unavoidable reasons, the cost will be worked out on the basis of actual size of the apartment(s)/commercial unit(s).
- 21 The payment of installment within the specified time limit shall be the responsibility of the allottee.
- 22 If an applicant decides to surrender allotment of the apartment(s)/commercial unit(s) after accepting its provisional allotment letter, the amount paid by him / her shall be refunded after deduction of the amount paid as establishment / service charges.
- 23 Rs. 10,000/- (non-refundable) for Residential Apartment and 5% of Total Price in case of Commercial Area shall be payable as Establishment/ Service/ Documentation charges by the allottees as specified in Provisional Allotment Letter.

CANCELLATION

- 24 If it is found that allotment has been secured by giving false information, the same will be withdrawn and apartment(s)/commercial unit(s) with amount deposited will be forfeited by EHFPRO.
- 25 If the payment plan is not followed and the allottee fails to pay installments within 30 days, allotment shall automatically stand cancelled and 23% payment will be forfeited which will be NON-REFUNDABLE.
- 26 EHFPRO, reserves the right to re-allot apartment(s)/commercial unit(s) surrendered by an allottee or cancelled due to non-payment of dues or misrepresentation of facts, to any other applicant or person and ex-allottee shall have no right to that apartment(s)/commercial unit(s). The decision of EHFPRO shall be final and shall not be challenged at any time/forum.

TRANSFER

- 27 Except with the prior approval of EHFPRO in writing, the allottee can not transfer his/her right of the apartment(s)/commercial unit(s) by sale, abnormal lease and mortgage of such rights to any authorized loaning/giving agency.
- 28 Transfer of property rights of the apartment(s)/commercial unit(s) will subject to the policy of EHFPRO at the time of the request.
- 29 The allottee shall be able to sell/transfer the apartment(s)/commercial unit(s) to any one after clearance of 23% payment of the total cost of the apartment(s)/commercial unit(s) and upon payment of the transfer fee and any other applicable charges to EHFPRO. The transferee shall be bound to make payment of the said transferred apartment(s)/commercial unit(s) of the balance amount scheduled above.

Signature of Applicant

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Date

TRANSFER (Contd...)

- 30 In case transferee wishes to transfer the apartment(s)/commercial unit(s) to another party, the transferee is bound to clear all committed dues with EHFPRO before transfer can take place.
- 31 A transfer fee will be applicable upon transfer of apartment(s)/commercial unit(s) and will be calculated according to size of apartment(s)/ commercial unit(s) as per rates specified by EHFPRO from time to time.

OTHERS

- 32 A transfer fee will be applicable upon transfer of apartment(s)/commercial unit(s) and will be calculated according to size of apartment(s)/ commercial unit(s) as per rates specified by EHFPRO from time to time.
- 33 EHFPRO shall endeavor to complete the development works and hand over physical possession of the apartment(s)/commercial unit(s) to the allottee within stipulated time period. However, in case of any delay on account of unavoidable / unforeseen circumstances, the allottee shall not be entitled to claim any compensation from EHFPRO.
- 34 Possession of individual apartment(s)/commercial unit(s)s shall be handed over on completion of entire development works and payment of full amount. The allottee shall take over possession of the apartment(s)/commercial unit(s) within 30 days of receipt of intimation from EHFPRO. In case of delay in taking over possession, EHFPRO shall charge Rs.10,000/- per month from the allottee.
- 35 Correspondence shall be addressed to an allottee at the last postal address given by him. It shall be the duty of the allottee to intimate instantly whenever there is any change in his/her postal address. EHFPRO shall not be responsible for non-delivery of notices, letters etc., due to change of address if not communicated to it.

DECLARATION

- 36 I have read and understood all terms and conditions outlined in this application form consisting of 4 pages and I solemnly agree to abide by the same in letter and spirit and any other policy(ies) introduced by EHFPRO in future.

Signature of Applicant

Left Thumb Impression

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Date



RECEIPT (EHFPRO COPY)



Apartment	
SA	SB

Commercial

Application No.

Application Form for the allotment of apartment

(Tick (✓) the relevant box)

Mr. Mrs/Miss _____ bearing CNIC #: _____

An application form along with Demand Draft/pay Order/Cash for the sum of Rs. (In figures) _____
(in word) _____

Vide Demand Draft/Pay Order No./ Bank receipt No. _____ Date: ____/____/____

Phone No.

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Stamp & Signature of _____
Authorized officer of _____
City Name _____



RECEIPT (APPLICANT COPY)



Apartment	
SA	SB

Commercial

Application No.

Application Form for the allotment of apartment

(Tick (✓) the relevant box)

Mr. Mrs/Miss _____ bearing CNIC #: _____

An application form along with Demand Draft/pay Order/Cash for the sum of Rs. (In figures) _____
(in word) _____

Vide Demand Draft/Pay Order No./ Bank receipt No. _____ Date: ____/____/____

Phone No.

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Stamp & Signature of _____
Authorized officer of _____
City Name _____



RECEIPT (BANK COPY)



Apartment	
SA	SB

Commercial

Application No.

Application Form for the allotment of apartment

(Tick (✓) the relevant box)

Mr. Mrs/Miss _____ bearing CNIC #: _____

An application form along with Demand Draft/pay Order/Cash for the sum of Rs. (In figures) _____
(in word) _____

Vide Demand Draft/Pay Order No./ Bank receipt No. _____ Date: ____/____/____

Phone No.

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Stamp & Signature of _____
Authorized officer of _____
City Name _____